

Accountancy & Business Services

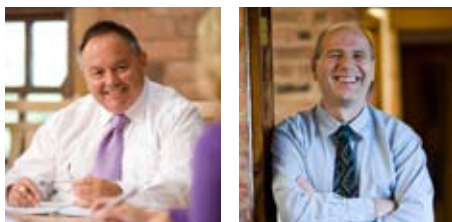
A guide to our professional services

Whatever business you run, establishing the right financial strategy is a key factor in ensuring long-term profitability and future success.

Whether you are just about to start your own business, or you are running a mature company that requires guidance on tax compliance and planning or business support services, you can count on McLintocks for great advice.

At McLintocks we work in partnership with our clients as their businesses grow. We pride ourselves on providing a friendly, cost-effective and highly understandable service that adds to your bottom line.

Call us now on 0845 680 7800 to discuss how we can help and support you and your business.



How we can help...

We have over 30 years experience of providing accountancy services to companies across many industries. By drawing on this knowledge we will ensure that you get the right financial guidance at the right time.

Tax

TAX COMPLIANCE

Tax law is continually changing with greater responsibility being placed on personal and corporate tax payers to complete their own tax returns and pay the correct amount of tax on time. Add the threat of significant fines, penalties and interest charges for non-compliance and it is clearly in your interest to seek professional advice.

At McIntocks we will ease the worry of tax and self-assessment by taking care of all your tax compliance obligations. We will ensure all your personal and business returns are submitted correctly and on time. We will provide you with the maximum possible notice regarding any liabilities and confirm when amounts should be paid. During the tax year we will advise and remind you of all relevant deadlines and handle all correspondence with the HM Revenue & Customs on your behalf.

Our team of taxation specialists will advise on relevant changes in the legislation and initiatives and continually review your affairs, suggesting tax saving opportunities as they arise.

In the event of an HM Revenue & Customs Enquiry, we are also able to deal with it on your behalf and also offer the peace of mind of a Tax Enquiry Insurance Scheme.

TAX PLANNING

Effective tax planning is essential for every individual and business – and our partners and tax specialists can provide strategic advice for your future. We look to maximise the way any changes in tax law will benefit your personal and business needs and we can advise on the following areas:

- Income Tax and National Insurance
- Capital Gains Tax
- Inheritance Tax
- VAT
- Retirement Planning
- Corporation Tax

Whatever your tax planning needs, at McIntocks we have options that will give you the peace of mind of knowing that you have paid the correct amount of taxes, whilst also benefiting from any tax-saving opportunities.

Company Law

COMPANY LAW COMPLIANCE

There are over 200 offences under Company Law, many of which could result in fines or even imprisonment. McIntocks can make sure that your company complies with all its statutory requirements.

This is achieved by ensuring that:

- All meetings are properly notified and minutes are kept
- Statutory records are properly maintained
- Share issues and transfers are properly transacted and documented
- The completion and filing of all returns and notices with the Registrar of Companies takes place
- Company officers are fully aware of their responsibilities

If you would prefer not to use your own premises as your registered address, our offices can be used instead – with a tailored solution that also involves the forwarding of any mail.

Whenever statutory accounts need to be filed at Companies House, we will help ensure your compliance, and, as Company Law undergoes continual reform, we will make sure you are kept up-to-date with all relevant issues.

Always at the forefront of electronic filing of statutory documentation, we will strive to ensure that you keep up-to-date with statutory obligations and deadlines.

Audit Services

As registered auditors, we deal with not only the statutory audit of owner-managed companies, but also groups or foreign owned entities, plus the audit of clubs and charities and the internal and external audit of schools and colleges.

At McLintocks we are competitive, practical and highly cost-effective and we offer pro-active partner involvement. Audit adds credibility to financial statements and gives figures greater accuracy. The advice we can give on risk, controls and record keeping also helps prevent errors and fraud.

Where there are external shareholders or members, the comfort of an audit cannot be under-estimated. Lenders are also able to place greater reliance on audited statements and management teams are able to make decisions based on reliable information.

REVIEWING STRATEGIES

At McLintocks we recognise the changing business world and spend increasing amounts of audit time on assessing risk and reviewing strategies. It is by seeing, hearing and appreciating the business climate from each client's perspective, that we add value and help them achieve their goals.

GAUGING RESULTS

Our knowledge of other businesses and industries enables us to give health checks and provide benchmarks. And while audit will not really show if a business is being run economically, value for money studies can ascertain whether recorded results represent the maximum achievable. We place the emphasis on how decisions are made, not how pieces of paper flow.

Business Support

At McLintocks, we provide cost-effective solutions to basic business and accounting requirements. Our partners and staff have the range of skills and experience necessary to advise and assist on starting a business, running a business, expanding a business, selling a business as well as enjoying life after business.

Through a constructive personal service, our aim is to become your trusted advisor, understanding your specific requirements and being available whenever we are needed.

BUSINESS START-UPS

Setting up on your own is a big decision – at McLintocks we have the accountancy services to assist you every step of the way. From helping you decide whether to operate as a sole trader, partnership or limited company, to smoothing out your HMRC, National Insurance and possible VAT registration. We will ensure that everything is in order from day one.

Using our considerable knowledge of numerous business sectors, we can draw up that all important business plan, to help keep you focused on your short-term or long-term goals. From staff employment to corporation tax, and from intellectual copyright, to insurance and health & safety issues, we will use our considerable expertise to put you on the road to success.

ESTABLISHED CONCERNS

For businesses that are up and running, our bookkeeping service and in-house payroll bureau can alleviate time consuming administrative tasks, freeing you up to concentrate on more profitable activities.

Our production of regular management accounts will prove an invaluable aid to making important business decisions – as will our advice regarding the most efficient way to extract profits and remuneration.

As accounting software re-sellers, we can also ensure that clients benefit from having their accounting systems installed and configured by people who fully understand bookkeeping.

EXPANSION AND DISPOSAL

When it is time to expand, we can help you incorporate or set up new company structures, prepare business plans and advise you on raising finance or lease/buy decisions. When the time comes to dispose of your business, we can assist with sale structures and tax implications.

Add advice on retirement planning, investment strategies and inheritance issues and McLintocks will help you make the right decisions, whatever stage your business is at.



What to do now...

Why not contact us to see what we can do for your business? There is also more information available on our website at www.mclintocks.net



Our Services

BUSINESS START UPS

From advice on expansion, finance and buy-to-lease decisions, to successful disposal, retirement and investment strategies, McLintocks is the business associate to trust.

BUSINESS SUPPORT

You can count on McLintocks to provide a cost-effective solution to all your basic business and accounting requirements.

TAX COMPLIANCE & PLANNING

Specialists in Income Tax and National Insurance, Corporation Tax, Capital Gains Tax, Inheritance Tax, VAT and Retirement Planning, you can rely on McLintocks for the very best advice.

AUDITING

With a thorough knowledge of business and industry, we can deliver business health checks, focus upon how decisions are made, and help you to achieve your goals.

COMPANY SECRETARIAL

With a free consultation service, available to both individuals and companies, McLintocks offer the expert company secretarial services that your business needs.



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